

## Notice of Meeting

# Health and Wellbeing Board



**Date & time**  
**Thursday, 12 March**  
**2015**  
at **1.00 pm**

**Place**  
New Council Chamber,  
Reigate Town Hall,  
Castlefield Rd, Reigate,  
Surrey RH2 0SH

**Contact**  
Bryan Searle  
Room 122, County Hall  
Tel 020 8541 9019  
bryans@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9019, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [bryans@surreycc.gov.uk](mailto:bryans@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Bryan Searle on 020 8541 9019.**

### Board Members

Mr Michael Gosling (Co-Chairman)	Cabinet Member for Public Health and Health and Wellbeing Board
Dr Andy Brooks (Co-Chairman)	Surrey Heath Clinical Commissioning Group
Councillor John Kingsbury	Woking Borough Council
Dr David Eyre-Brook	Guildford and Waverley Clinical Commissioning Group
Dr Claire Fuller	Surrey Downs Clinical Commissioning Group
Dr Andy Whitfield	North East Hampshire and Farnham Clinical Commissioning Group
Dr Liz Lawn	North West Surrey Clinical Commissioning Group
Mrs Mary Angell	Cabinet Member for Children and Families
Councillor James Friend	Mole Valley District Council
Mr Mel Few	Cabinet Member for Adult Social Care
Peter Gordon	Healthwatch Surrey
Chief Constable Lynne Owens	Surrey Police
Helen Atkinson	Director for Public Health
Nick Wilson	Strategic Director for Children, Schools and Families
John Jory	Reigate and Banstead Borough Council
Dave Sargeant	Strategic Director for Adult Social Care

### TERMS OF REFERENCE

The Health and Wellbeing Board:

- oversees the production of the Joint Health & Wellbeing Strategy for Surrey;
- oversees the Joint Strategic Need Assessment; and
- encourages integrated working.



## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

### **2 MINUTES OF PREVIOUS MEETING: 8 JANUARY 2015**

(Pages 1  
- 6)

To agree the minutes of the previous meeting.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

### **4 QUESTIONS AND PETITIONS**

#### **4a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (*Friday 6 March 2015*).

#### **4b Public Questions**

The deadline for public questions is seven days before the meeting (*actual deadline date*).

#### **4c Petitions**

The deadline for petitions was 14 days before the meeting. No petitions have been received.

### **5 BOARD BUSINESS**

To update the Board on any key issues relevant to its areas of work, membership and terms of reference.

### **6 FORWARD WORK PROGRAMME**

(Pages 7  
- 10)

To agree the Boards Forward Work Programme.

### **7 BETTER CARE FUND UPDATE**

The Strategic Director for Adult Social Care will provide an oral update at the meeting.

### **8 SURREY PHARMACEUTICAL NEEDS ASSESSMENT**

(Pages  
11 - 178)

The Board's sign-off for the Pharmaceutical Needs Assessment is requested.

### **9 DISTRICT AND BOROUGH STRATEGIC PLAN WELLBEING ASSESSMENTS**

(Pages  
179 -  
190)

To discuss the alignment of the strategic plans of Surrey's District and

Borough Councils with Surrey's Joint H&W Strategy.

- 10 AN UPDATE ON DEVELOPING A PREVENTATIVE APPROACH PRIORITY ACTION PLAN** (Pages 191 - 210)
- The purpose of the paper is to review progress made in turning strategic priorities into actions, consider a set of proposed actions and agree which actions should be taken forward as part of the next steps.
- 11 SURREY PHYSICAL ACTIVITY STRATEGY** (Pages 211 - 228)
- The new Surrey Physical Activity Strategy aims to: make local sense of national policy and research; collate in one place what's happening across all the different sectors; and then look to fill the gaps as required. It will also highlight good practice so others can improve their delivery and ensure more organisations work together more effectively to make better use of existing resources.
- The Strategy looks to increase the numbers of residents meeting the Chief Medical Officers (CMO) guidelines and enhance ownership amongst wider partners of the two Public Health Outcomes related to physical activity.
- 12 COMMISSIONING PLANS AND ANNUAL REPORTS** (Pages 229 - 232)
- This item provides an update on the development of CCG Commissioning Plans (executive summaries to be presented / made available at the meeting) and the County Council's Corporate Strategy (attached); and sets out the process for meeting the Health and Wellbeing Board (and the CCGs) requirements in relation to sharing CCG annual reports.
- 13 PUBLIC ENGAGEMENT SESSION**
- An opportunity for any members of the public to ask any questions relating to items discussed at today's meeting.

**David McNulty**  
**Chief Executive**  
**Surrey County Council**

Published: Wednesday, 4 March 2015

#### **QUESTIONS, PETITIONS AND PROCEDURAL MATTERS**

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).

The Public engagement session held at the end of the meeting is made available to Members of the public wanting to ask a question relating to an Item on the current agenda. Questions not relating to items on the agenda will need to be submitted in advance of the meeting.

2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*